



**Corporate and  
Planning &  
Development  
Services**

# QUARTERLY UPDATE

**Quarter One  
January 1, 2026 - March 31, 2026**

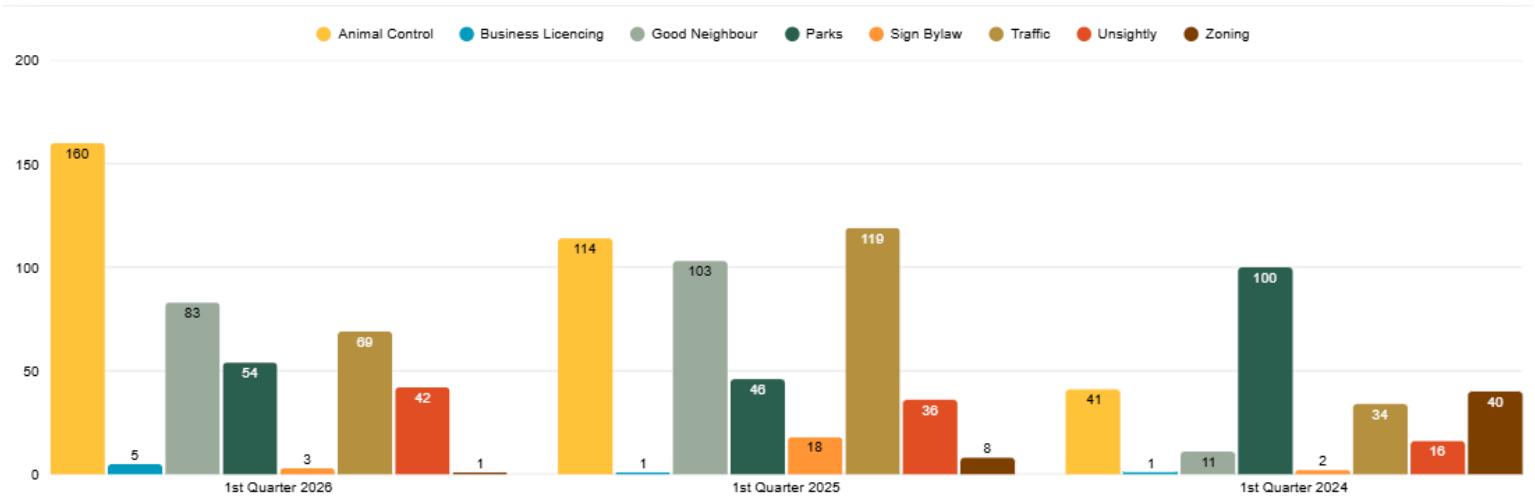
# Corporate Services

The Corporate Services Department encompasses legislated responsibilities for the Corporate Officer under the *Community Charter*, Bylaw Enforcement, Communications, Freedom of Information, Human Resources, Insurance, Land Issues, Local Government Elections, Town Hall reception, Records Management, Transit, and Victim Services.

## Bylaw Enforcement

The goal of Bylaw Enforcement is not to penalize the residents of Osoyoos or visitors to our Town but, rather, to achieve compliance through education. While there are certain areas of enforcement that are safety related and require proactive enforcement, the majority of bylaws are enforced on a complaint only basis.

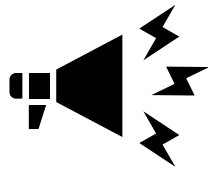
Number of interactions bylaw is having with the public:



## Top Five Concerns by Type



Unightly Premises  
42



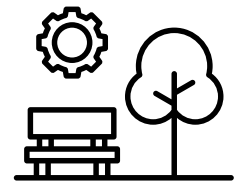
Noise Complaints  
21



Traffic Violations  
69



Animal Control  
29




Parks Violations  
54

## Communications

December 1, 2025 the Town's Facebook went live. We now communicate with residents and visitors via [www.osoyoos.ca](http://www.osoyoos.ca), eNews, Facebook, local radio, and the Times Chronicle newspaper.

 Facebook  
688 Followers  
146,981 views  
28,192 viewers

 Website  
57,381 total views  
17,160 users

 eNews  
1,641 subscribers  
55 emails sent  
35% open rate

### Top Three Facebook Posts

- Disposition of Land - Sun Bowl Arena 30,878 views
- Disposition of Land - Airport 20,423
- Transportation Master Plan 7,685

### Top Three pages visited on [www.osoyoos.ca](http://www.osoyoos.ca)

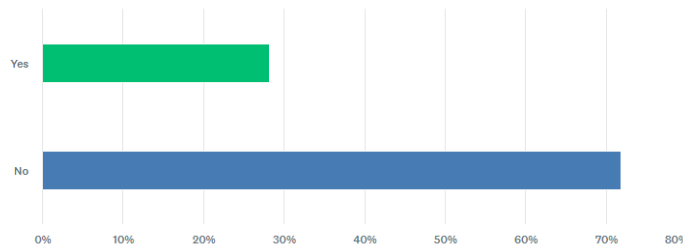
- Job Opportunities - 2,950 views
- Sonora Community Centre - 2,410 views
- Recreation Programs - 1,785 views

## Surveys

In the first quarter of 2026, four surveys were done. Full survey results can be viewed at [osoyoos.ca/surveys](https://osoyoos.ca/surveys).

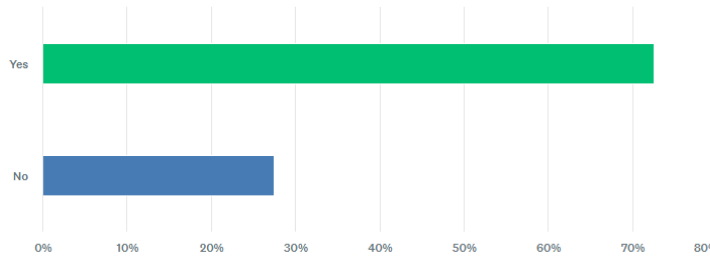
### Metal Storage Containers: 384 respondents

Do you feel metal storage containers should be allowed on properties zoned as residential?



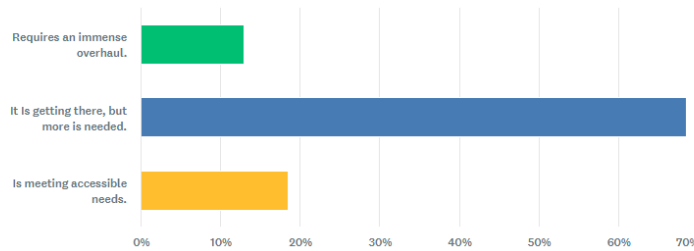
### Dogs in Parks Survey: 324 respondents

Do you think dogs should be allowed on grass areas in public parks (on leash and under control)



### Accessibility Survey: 162 respondents

Where is Osoyoos in terms of being accessible?



## Human Resources

### Jobs posted in the 1st Quarter:

- Director of Planning/Development Services
- Seasonal Bylaw Enforcement Officers
- Seasonal Labourer
- Seasonal Students

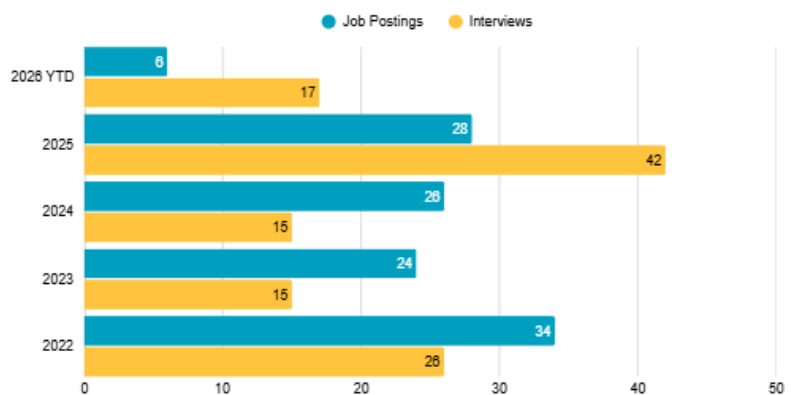
### Internal Postings

- Utilities Supervisor
- Public Works Supervisor

### Jobs filled in the 1st Quarter:

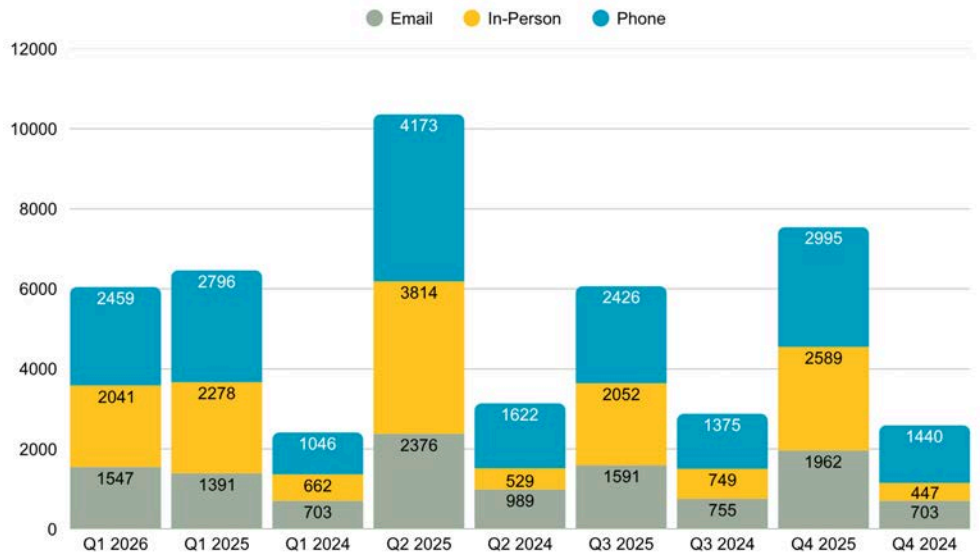
- Seasonal Labourers
- Seasonal Students
- Public Works Supervisor

### Job Postings & Interviews Held During the Year



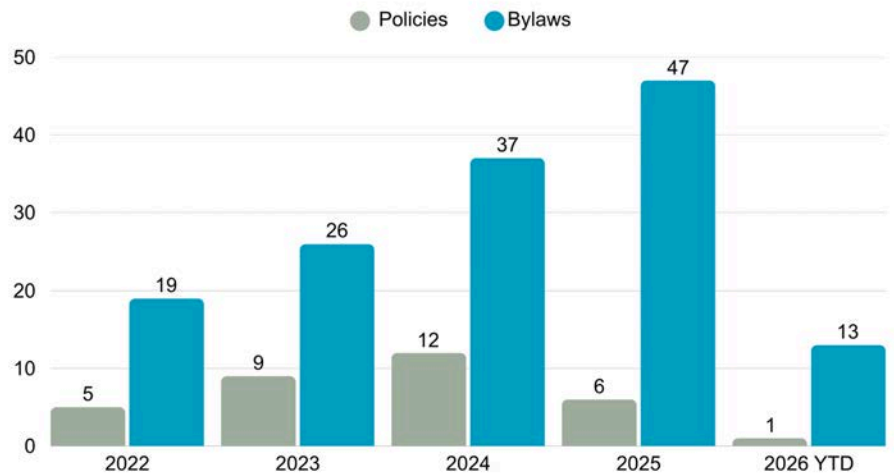
## Reception | Town Hall

The following graph shows the increase in reception traffic since switching to quarterly utility billing. . These numbers reflect transactions being done by Corporate Services and do not reflect transactions entered by Financial Services. Phone calls include all calls coming into the main line 250.495.6515. These calls are answered by Corporate Services and Financial Services staff.



## Policy & Regulatory Updates

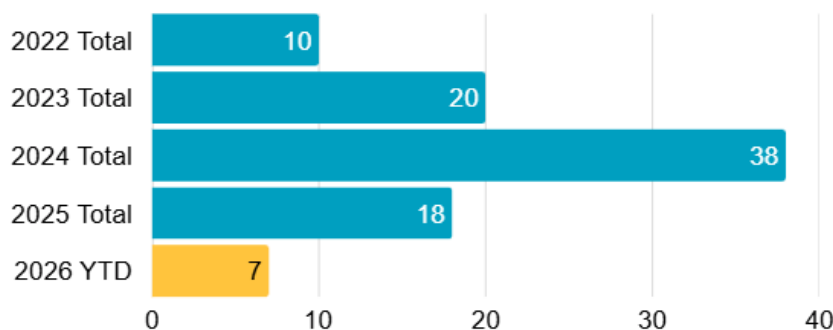
The following graph shows the number of policies approved or repealed and bylaws adopted or abandoned in the 1st quarter as well as year to date (YTD) totals since 2022.



## Freedom of Information Requests

Freedom of Information (FOI) requests are written requests made to the municipality under the *Freedom of Information and Protection of Privacy Act (FIPPA)* to access records that are in its custody or control. Municipalities have 30 business days to respond once a request as been made. All FOI requests for the fourth quarter have been completed.

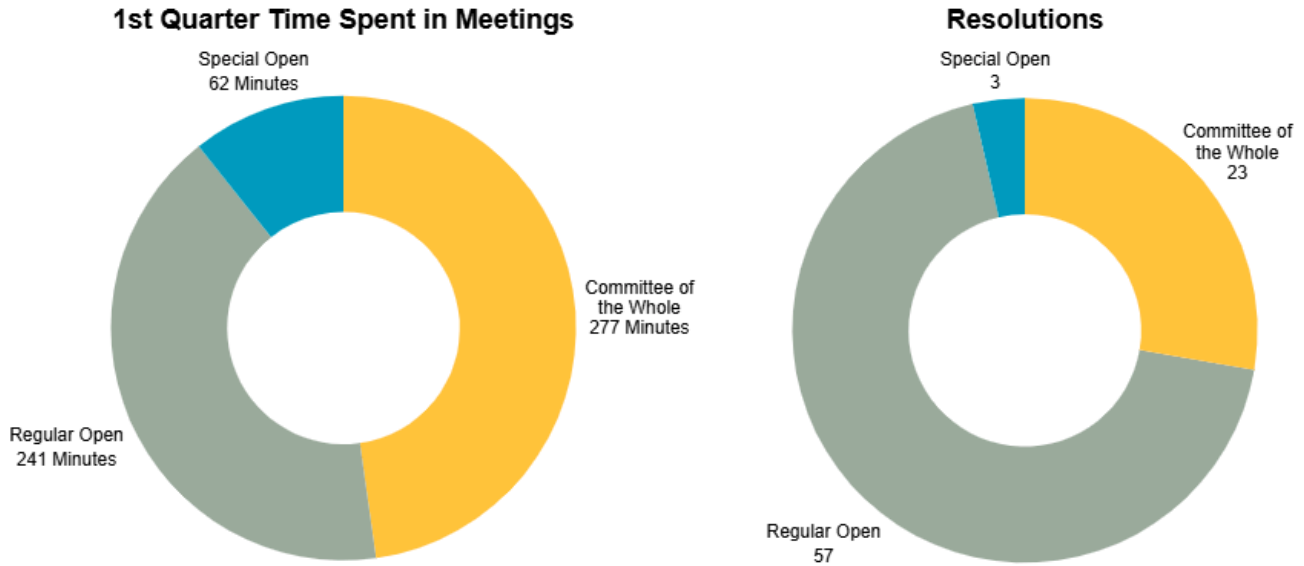
Number of FOI Requests



## Radon Kit Challenge

Corporate Services organized the Take Action on Radon 100 Free test kit challenge. The program was planned regionally with the Regional District Okanagan Similkameen and other participating municipalities. 150 (100 for Osoyoos, 50 for RDOS Area A). Radon kits were returned to Town Hall in the month of February and shipped out to Take Action on Radon to reporting.

## Council Meetings

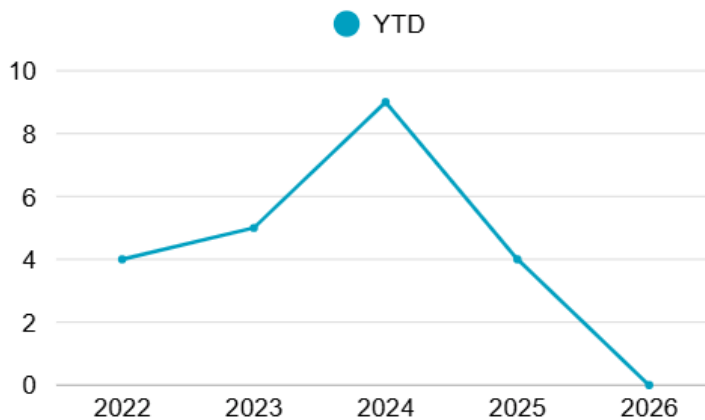


## Victim Services

Interviews were held again in the first quarter.

## Insurance

The Director of Corporate Services receives and reviews all liability claims and forwards them to the Town's Insurance Provider as required. There have been no insurance claims in the first quarter of 2026.



## Transit

No first quarter update.

# Planning & Development Services

The Planning & Development Services Department is responsible for land use planning, growth management, building permits, business licensing, and the collection of securities and development cost charges and economic development.

## Land Use Planning, Growth Management and Special Projects

### ALR Block Exclusion

Staff brought a report to Council to include several parcels that were unintentionally excluded from the original exclusion proposal considered by Council in December 2025.

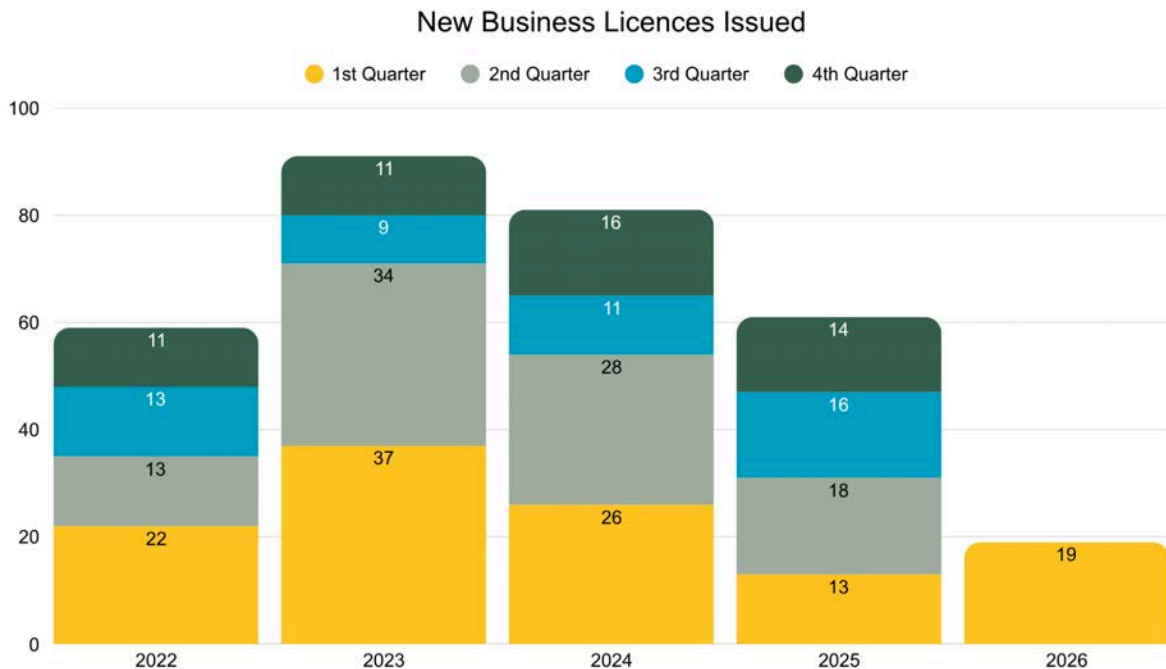
One property owner also submitted a request to be included in the exclusion consideration.

As per the ALR requirements Staff will need to have 12 signs installed and notifications sent out before the April 28, 2026 scheduled Public Hearing.

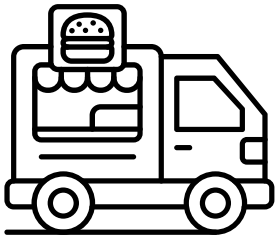
### Capital Projects

Project Description	Budget	Anticipated Completion Date	Status
Lake Health & Buoy Capacity Assessment Project	\$40,000	2026	Urban Systems has been awarded the RFP
RMI - 45 <sup>th</sup> Street Pedestrian Connection	\$231,500	2026	Funding was reallocated during Resort Municipality Strategy approval process.

## Economic Development, Food Trucks & Business Licensing



## Food Trucks

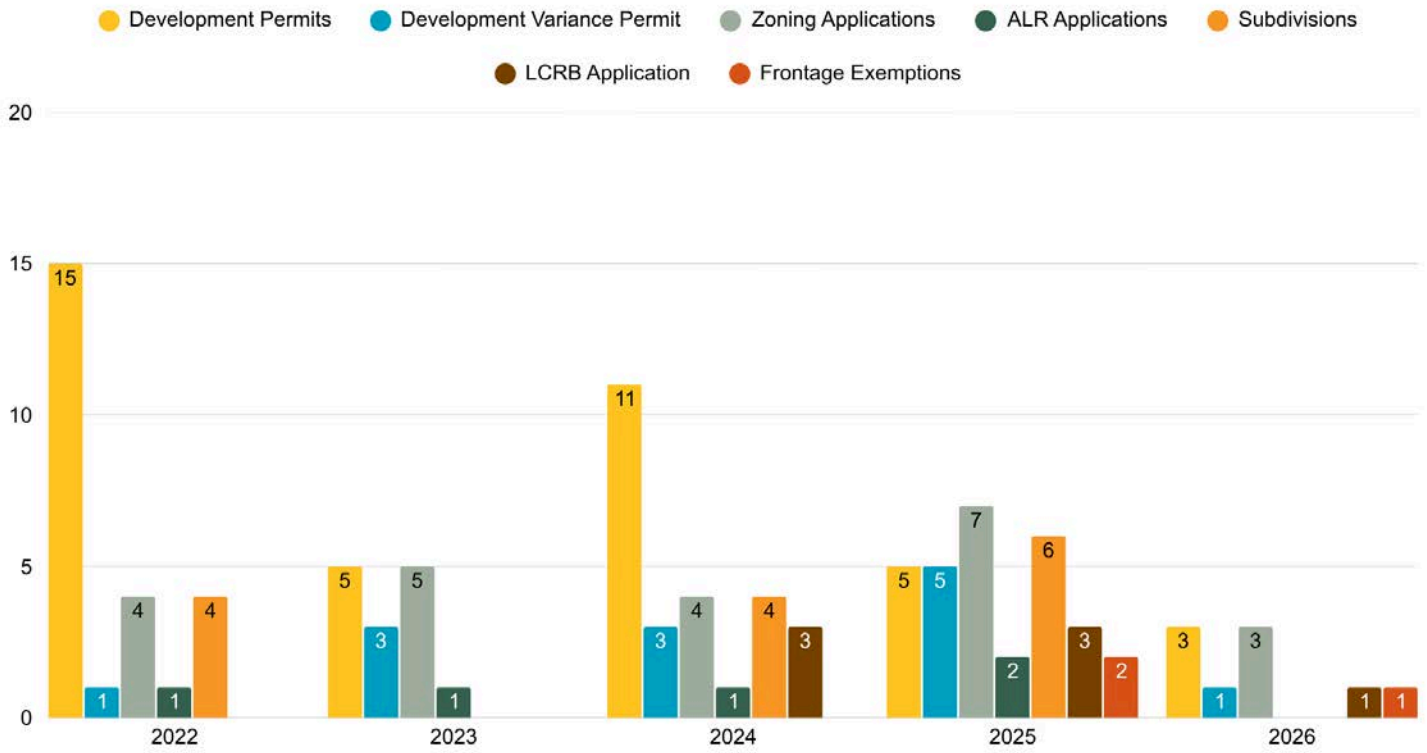


We have currently signed one contract for the mobile vendor Fun 4 Rent to be located at the Gyro Beach Promenade.

The Gyro Beach Bandshell location has been awarded and waiting for required documentation to be submitted.

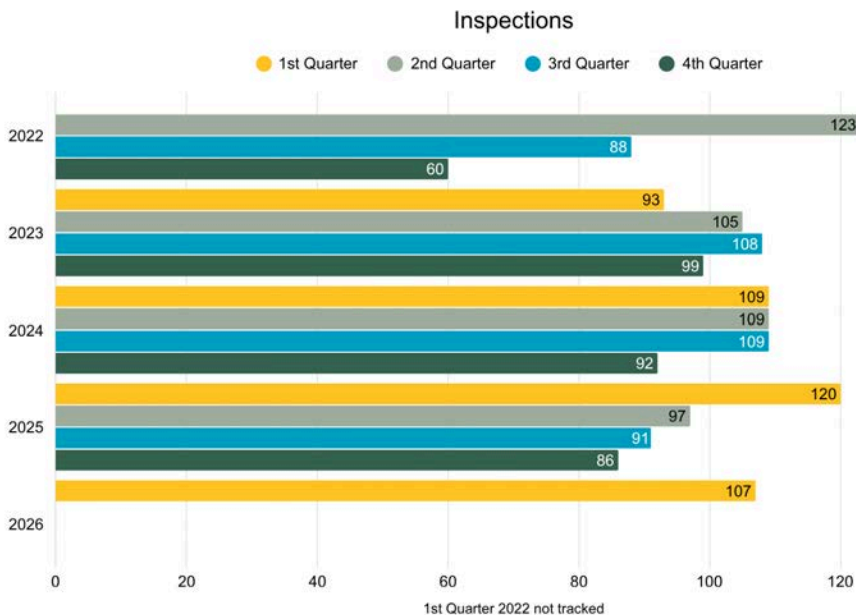
Our Little Donuts have pulled their application for the Pioneer Walkway. We have interest for Pioneer Walkway from a new mobile vendor and are working through the application process.

## 4th Quarter (YTD) Zoning & Planning Permit Activity



Staff prepared 6 comfort letters in the 1st quarter.

## Building Department



Sign Permits  
1st Quarter  
10



Soil Permits  
1st Quarter  
0

# Building Permits - 1st Quarter

## January

Permit #	Owner Name	Builder Name	Construction Location	Intended Use	Estimated Value
2025031	Mark & Vickie Funk	Koffler Built Homes	8515 Kingfisher Drive	Acessory Building and BBQ Area	\$190,000.00
2025073	Cherry Lake Ent. Ltd.	Deer Valley Holdings	15 Wood Duck Way	New SFD	384,180.00
2025085	Rubyhill Developments Ltd.	Rubyhill Developments Ltd.	115 Mallard Drive	New Duplex	\$657,950.00
2026001	Leona Amyotte	Self	18 Magnolia Drive	Decommission of suite	\$1,000.00

Monthly Total: \$1,233,130.00  
 YTD Total 2026: \$1,233,130.00  
 YTD Total 2025: \$355,000.00

## February

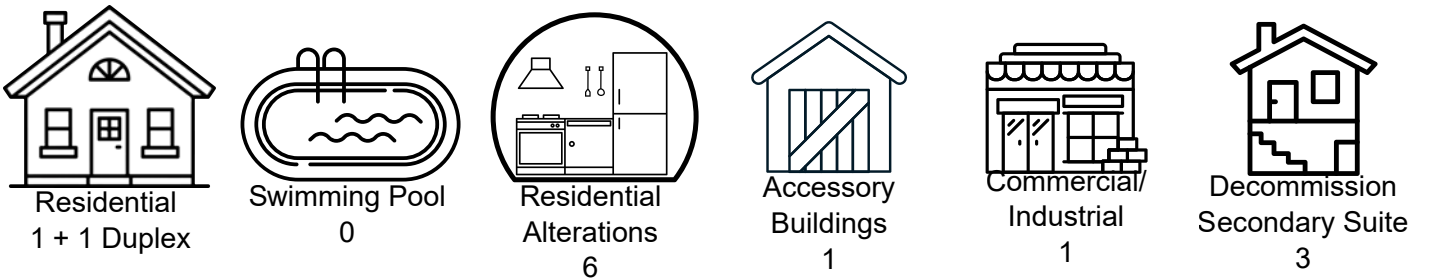
Permit #	Owner Name	Builder Name	Construction Location	Intended Use	Estimated Value
2026003	Freedom 17 Investments	Trutt Contracting	6-32 Empire Street	Tenant improvements	\$1,500.00
2026002	Darren Jones	Self	26 Solana Key Court	Decommission of suite	\$1,000.00
2025087	Bradley Campbell	Self	6814 Meadowlark Drive	Interior & exterior alterations	\$155,287.00
2026006	Player Holding Ltd.	Koffler Built Homes	2-7308 Main Street	Interior alterations	\$130,000.00
2025086	Ponch & Paco Holdings Ltd.	McLean Construction	8503 78 <sup>th</sup> Avenue	Change of use	\$1,500.00
2025054	Robert D Andrea	Koffler Built Homes	11705 Olympic View Drive	Retaining wall	\$125,000.00

Monthly Total: \$424,287.00  
 YTD Total 2026: \$1,657,417.00  
 YTD Total 2025: \$513,400.00

Permit #	Owner Name	Builder Name	Construction Location	Intended Use	Estimated Value
2026011	Ann Currie	Self	4003 Fairwinds Drive	Interior Alterations to include secondary suite	\$10,000.00
2026007	Nikolas Dramountanis	Self	8803 Gala Crescent	Interior alterations	\$35,000.00

Monthly Total: \$45,000.00  
 YTD Total 2026: \$1,702,417.00  
 YTD Total 2025: \$664,300.00

1st Quarter Building Permits



Interactions with Staff in the Planning Office

