Sidewalk Permit Application

BUSINESS AND BUSINESS OWNER INFORMATION:	
Business Name:	Name of Business Owner:
Business Address:	Mailing Address (if different than business address):
Business Phone Number:	Email Address:

AGREEMENT:

THIS AGREEMENT made this ____ day of _____, 20___.

BETWEEN: The Town of Osoyoos
P.O. Box 3010
Osoyoos, BC
V0H 1V0
(Hereinafter called the "Permitter")

AND:

(Hereinafter called the "Permittee")

WHEREAS _____ has applied to the Town of Osoyoos for a permit to place encroachments onto the sidewalk in front of their business located at _____ and more legally described as _____hereby agrees to indemnify and save harmless the Town of Osoyoos, its' employees and agents from and against all claims, demands, loss costs, damages, actions, suits or other proceedings in any way related to anything done or omitted to be done by the Permittee in connection with a sign or other chattels for which this permit has been granted pursuant to the Town of Osoyoos Traffic Bylaw No. 1256, 2009.

_____ _____
Signature of Business Owner Date

_____ _____
Interim CAO – Marg Coulson Date

APPLICATION REQUIREMENTS:

☐ **Liability Insurance**

- Minimum of $5,000,000 (five million dollars) of public liability and property damage
- The policy must name the Town of Osoyoos as an additional insured
- In the case of an arterial highway, the policy must name His Majesty the King in Right of the Province of British Columbia as represented by the Ministry of Transportation & Transit as an additional insured

If at anytime this insurance becomes void or cancelled, then this permit is not longer valid and the Permitee must forthwith remove all encroachments on the sidewalk.

Permit Start Date: **Permit Expiry Date:**

☐ **Site Plan** – Include the following information (any applicable items), locations of chattels and dimensions.

- Public walkways and sidewalks
- Parking stalls
- Existing municipal features: trees, fire hydrants, benches, garbage bins, bike racks etc.
- The number of tables and chairs (Max 4 small tables with 8 chairs per table)
- Location and description of all furnishings and accessories (planters, umbrellas, etc.) including color photos or illustrations

Please note, the placement of chattels must leave a minimum, at all times, of 1.5m of unobstructed corridor on the sidewalk for passage of pedestrians and wheelchairs.

Additional material or more detailed information may be requested by the Town upon reviewing the application.

AS A FURTHER CONSIDERATION OF THIS PERMIT THE PERMITEE MUST COMPLY WITH THE FOLLOWING:

- Placement of chattels on the building side of the sidewalk will cover no more than one metre (1m) of the sidewalk measure from the property line or wall of the building.
- Placement of chattels on the curbside of the sidewalk leaves a minimum of one and one half metre (1.5m) of unobstructed sidewalk from the building to the side of the chattels.
- Placement of the chattels on the sidewalk will leave a minimum of one and one half metres (1.5m) of unobstructed sidewalk at all times.

NOTICE OF COLLECTION OF PERSONAL INFORMATION:

Personal information on this form is collected for the purpose of processing this application and for administration and enforcement. The personal information is collected under the authority of the *Local Government Act* and the bylaws of the Town of Osoyoos. Documentation / information submitted in support of this application can be made available for public inspection pursuant to the *Freedom of Information and Protection of Privacy Act*. Contact Corporate Services staff at the Town of Osoyoos for information.